

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on June 9, 2009*

Authority Members present: Mr. Mark Dyer
Mr. Michael Quinn
Mr. Michael McFann
Mr. Lester Stillson
Ms. Tracey

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on June 9, 2009. The meeting was called to order at 7:00 p.m. by the Chairperson, Mr. Dyer.

Mr. Dyer welcomed Ms. Green to the CWS&WA Board. Ms. Green replaced Mr. Edmanson who resigned from the CWS&WA Board on account of work obligations.

Consent Agenda:

There were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report. Mr. Scott explained the new format of his report and discussed the same.

Mr. Scott noted that four CWS&WA staff members had attended a State Certified flagger course at the Delaware Rural Water Association. Mr. Scott explained that construction work within State rights-of-way required certified flaggers for the maintenance of traffic. Two of the Authority's staff members had also completed a water sampling seminar at the Delaware Rural Water Association, Mr. Scott added.

Mr. Scott indicated that the structure housing the new south water well #2 had been completed by the Authority's in-house resources. The mechanical piping for the new well would be completed in the very near future, Mr. Scott said. Mr. Scott anticipated that the new well would be fully operational by the Authority's next Regular Meeting.

Regarding the Town of Wyoming's sidewalk project, Mr. Scott indicated that the CWS&WA would coordinate a water main up sizing project, along New Burton Road, with the DelDOT's sidewalk construction contractor so as to minimize costs associated with the restoration of the construction site.

Engineering Report:

Mr. Gharebaghi anticipated that the Authority's annual water quality report, known as the Consumer Confidence Report (CCR), for the 2008 calendar year, would be published in the Delaware State News on June 26, 2009. The CCR was due to be distributed on or before July 1, 2009, Gharebaghi added.

Mr. Gharebaghi provided a response vis-a-vis a memorandum, which had been generated by Remington, Vernick & Beach Engineers, regarding Federal and State opportunities for grants and loans for wastewater facilities. Mr. Gharebaghi assured the Board, the Administrators of the Towns of Camden and Wyoming, and the public at large, that all necessary and required measures, including financing associated with various water and wastewater facilities upgrade projects, that are in the best interest of the customers of the CWS&WA are implemented whenever warranted.

Legal Report:

There was no Legal Report. Ms. Sherlock was not in attendance.

Approval of the Consent Agenda:

Motion: Mr. Stillson made a motion to approve the Consent Agenda, seconded by Mr. McFann. Motion carried unanimously.

Visitors' Comments:

Mr. John Fifer recommended that the Authority ought to provide its customers with alternate means by which customers could pay their water and sewer bills through a direct debit plan. Mr. Fifer indicated that he would communicate the details of a potential direct debit plan to the Authority staff. The Authority staff would look into Mr. Fifer's recommendation, Mr. Scott noted.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. McFann. Motion carried unanimously.

The Regular Meeting adjourned at 7:51 p.m.

The next Regular Meeting will be held on July 14, 2009, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Jennifer Spence, CICA

Secretary